‍‍RUNNER/ PRODUCTION ASSISTANT

Jaylen.1997@hotmail.co.uk | 07947607939 | High Wycombe based | references available on request

PERSONAL STATEMENT

Looking to gain experience in film and television production, I have picked up many notable skills so far but I’d like to be pushed even further to progress in my career. I have a positive attitude to work and am willing to do long days. I’m extremely personable, approachable and very cooperative in a team as well as being able to complete tasks solo. I’m currently in my 3rd year of university and expected a 2:1overall. I’m also learning to drive, and expected to be holding a full license early this year.

 Education

BA HONS FILM AND TV PRODUCTION| 2015-2018 | BUCKS NEW UNI

Modules include: Production skills, Technical skills, Live Broadcast and Events.

level 3 business | 2015 | GRADE: merit

Relatable modules: Business Communication, Recruitment and Selection and Market Research.

level 3 FORENSIC SCIENCES | 2015 | GRADE: DOUBLE DISTICTION

Relatable modules: Forensic Photography.

7 GCSE’s OR EQUIVALENT | 2013 | GRADE: B-C

Including: Math’s and English

Media Experience

BBC INTRODUCING | LIVE MUSIC VIDEOS | 2016-2017

* In this role, I was able to take on different roles from producer, vison mixer and cameraman. The purpose was to create a set of live style music videos for many different bands through the BBC INTRODUCING Label. During my year working on BBC INTRO shoots I took on many roles my first being Producer, it was my job to make sure that adequate contact had been made to a band we had been set up with. I personally was the ‘go to’ person for the band so any issues or requests that they had I would deal with appropriately and similarly with the crew, making sure crew sheets had been created with correct information.

reading football club | live OB | 2016 - 2017

* Filmed football matches at the reading football club my roles included vision mixer and racks engineer. These were extremely technical roles so I needed to be sure how exactly to use the equipment. Due to the nature of the job I had to be very reactive as anything could change at a moment’s notice.

hornet show| chat show| 2017

* This is a chat show for Watford football club and my role was clapper and floor manager. As part of the role I had to meet and greet guests and hosts, take care of VIP guests, keep in contact with the whole crew and be conscious of timings and troubleshoot any issues that arose on the day.

cressex community school promo video | client video | 2017

* Produced a short promotional video for a local school.

cressex community school recruitment video | client video | 2018

* Produced a short recruitment video for a local school.

soulandjazz.com | camera operator | 2017- present

* Worked on several music videos as a freelance camera operator.

short film ‘PEACHY’ | producer | 2017

* Produced a short drama film. Link is available on request

micro art film ‘BREW’ | DIRECTOR, PRODUCER | 2018

* Wrote, directed, produced and edited a short art film. Link is available on request

short film ‘FIXATION’ | 1ST Assistant director | 2018

* Assisted scheduling and other logistics of the shoot. Link is available on request, reference from the director and producer, is also available on request

short film ‘chris and omari’ | ASSISTANT producer | 2018

* Assisted scheduling and other logistics of the shoot. Link is available on request, reference from the director and producer, is also available on request

short film currently untitled | PRODUCTION assistant| 2018

* Assisted the director on the shoot. Link is available on request, reference from the director and producer, is also available on request

short film ‘sneeze’ | 1ST ASSISTANT DIRECTOR | 2018

* Assisted the director on the shoot. Link is available on request, reference from the director and producer, is also available on request

TALK SHOW ‘STUDENT LIFE’ | DIRECTOR, PRODUCER | 2018 | currently in production

* Wrote, produced, directed and edited a talk show. This show is aimed at students and how they can live life easier and cheap, and how to prepare for adult life which is soon around the corner. This show also features fun segments where we challenge student to try hangover cures and show them cool recipes to try on a budget.

Skills & Abilities

self Management

* I am extremely calm and collected in stressful environments, good time keeper and prepared to go to the extra mile to get the job done.

technology

* Proficient in email, Microsoft programs, photoshop, avid and premier pro. Extremely familiar with most social media pages including, Facebook, twitter, Instagram, LinkedIn and snapchat.

Communication

* For the past 2 years I have been involved in radio, for a period I was station manager for ‘RUSTYS RADIO’ the university radio station and more recently co-hosting a film related show on the local community radio station Wycombe Sound FM.

Work experience

Morrisons retail Customer assistant – 2016 – present, Student representative – Bucks Student Union – 2016/17, Student trustee – Bucks Student Union – 2017, Fresher’s helper – Bucks Student Union – 2016